Graduate Course Substitutions and Waivers

Substitutions and Waivers

For graduate degree programs, substitutions for or exemption from the prescribed courses in a curriculum be permitted only under exceptional circumstances. To substitute or waive a course, students must submit a request on the appropriate form to the advisor. The form must be approved by the department chair and dean of the discipline in which the student is seeking a degree and forwarded to the registrar. Only requests for academically defensible substitutions or waivers accompanied by justifications for the exceptions will be considered by the dean.

The decision of the Dean of the school/college is final.

Effective Date: This policy becomes effective upon adoption by the Board of Trustees.

Adopted: This the 18th day of March 2011.

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F. Scott Bauer
Chairman, Board of Trustees
Winston-Salem State University

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Debra B. Miller
Secretary, Board of Trustees
Winston-Salem State University

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Approved by the Graduate Council
February 3, 2011
Approved by BOT March 18, 2011