



## Graduate Course Substitutions and Waivers

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### **Substitutions and Waivers**

For graduate degree programs, substitutions for or exemption from the prescribed courses in a curriculum be permitted only under exceptional circumstances. To substitute or waive a course, students must submit a request on the appropriate form to the advisor. The form must be approved by the department chair and dean of the discipline in which the student is seeking a degree and forwarded to the registrar. Only requests for academically defensible substitutions or waivers accompanied by justifications for the exceptions will be considered by the dean.

The decision of the Dean of the school/college is final.

Effective Date: This policy becomes effective upon adoption by the Board of Trustees.

Adopted: This the 18<sup>th</sup> day of March 2011.

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F. Scott Bauer  
Chairman, Board of Trustees  
Winston-Salem State University

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Debra B. Miller  
Secretary, Board of Trustees  
Winston-Salem State University